

**BYLAWS**  
**INDUSTRIAL MINERALS AND AGGREGATES DIVISION**  
**SOCIETY FOR MINING, METALLURGY, AND EXPLORATION**

**Article I**  
**Name and Purpose**

Section 1. Name

This Division shall be known as the Industrial Minerals and Aggregates Division of the Society for Mining, Metallurgy, and Exploration, Inc. (hereinafter referred to as SME or Society). The official abbreviation of the Division's name shall be IM&AD

Section 2. Purpose

The purposes of the Division shall be:

- 1) To further the arts and sciences involved in the exploration, production, and use of industrial minerals and aggregates including those groups enumerated in Article VI, Section 6 of these Bylaws;
- 2) To hold meetings and conduct other activities that enhance the professional development of industrial mineral and aggregate industry practitioners;
- 3) To provide for the presentation and discussion of professional papers and to encourage their publication;
- 4) To promote the exchange of information and ideas, in areas of mutual interest, with other divisions of SME, other societies of AIME, and other organizations; and
- 5) To promote student interest in industrial minerals and aggregates.

**Article II**  
**Membership**

Section 1. Membership

Any member of SME in any class and in good standing may become a member of the IM&AD by indicating that choice on the SME membership application form or dues bill, thereby expressing a desire to be classified as a member of the Division.

**Article III**  
**Dues, Assessments, and Funds**

Section 1. Dues

Dues or assessments are established by the Executive Committee of the Division, subject to approval by the Division membership and by the Board of Directors of SME.

### Section 2. Dissolution

On dissolution of this Division, all funds remaining after payment of its debts and obligations shall be turned over and paid to an organization exempted under Section 501 (c) (3) of the Internal Revenue Code of 1954. This section of the Bylaws is not amendable during the existence of the Division.

### Section 3. Spending Authority

Any disbursement of funds received by or assigned to the Division shall be authorized by the Chair and Secretary-Treasurer. Such disbursement, if over \$50.00 shall require majority approval by the Executive Committee or by the majority vote of a quorum of members.

## **Article IV Meetings**

### Section 1. Division Business Meeting

1) The Annual Business Meeting of the Division shall be held during the Annual Meeting of the Society. Any business properly brought before the Division and that requires the vote of the membership shall be transacted during the Annual Business Meeting. Other Division meetings also may be held at times and places selected by the Executive Committee, subject to approval by the Board of Directors of SME.

2) If there is an issue that arises between Annual Meetings, and by a decision of the Executive Committee it is decided that a vote needs to be taken of the Members of the IM&AD Division, it may be conducted by an e-mail vote. This shall be administered by the SME Staff. The vote will be valid if it is determined that there is sufficient return of votes from the Members in good standing of the IM&AD Division. This shall constitute a quorum as specified in Article IV Section 4.

### Section 2. Installation of Officers and Others

New officers, representatives, and committee members, as provided in Article VII, Sections 1-3, and elsewhere in these Bylaws, shall be installed at the Annual Business Meeting.

### Section 3. Notice of Meetings

Division business meetings, other than the Annual Business Meeting, may be convened by the Executive Committee provided notice is sent to members of the Division through the mail, in *MINING ENGINEERING*, or by other means at least thirty (30) days in advance. Such notice shall furnish reason and an agenda for the meeting.

### Section 4. Quorum

The presence of a quorum of not less than twenty-five (25) members of the Division, which quorum shall include not fewer than six (6) members of the Executive Committee, shall be necessary at any meeting in which the transaction of Division business requires the vote of the membership. In the event a member cannot attend, he/she may, in writing or by email, give his/her proxy to the Chair, the Chair-Elect, the Secretary-Treasurer, or to any other member of the Division to be exercised as the designee sees fit. If the Annual Business Meeting is held

immediately following the Annual Division Luncheon, the requirements for a quorum shall be waived as long as the Incoming Chair announces the business meeting at the Annual Luncheon.

## **Article V Officers and Government**

### Section 1. Officers of the Division

Officers of the Division shall be the Chair, Chair-Elect, Secretary-Treasurer, and the Past-Chair.

### Section 2. Authority of the Executive Committee

Government of the affairs of the Division shall rest in the Executive Committee, subject to these Bylaws of the Division and to the Bylaws and Articles of Incorporation of the Society.

### Section 3. Composition of the Executive Committee

The Executive Committee of the Division shall consist of the:

- 1) Chair, who shall be Chair of the Executive Committee;
- 2) Chair-Elect;
- 3) Secretary-Treasurer;
- 4) Aggregate and Construction Committee Chair (also serves as Aggregates Advocate);
- 5) Program Chair for Industrial Minerals;
- 6) Program Chair for Aggregates and Construction Materials;
- 7) Technical Committee Chair;
- 8) Membership Outreach Chair;
- 9) Scholarship Chair;
- 10) Dreyer Professional Development Committee Representative; and
- 11) Past Chair.

### Section 4. Election to the Executive Committee

All members of the Executive Committee shall be nominated and elected or shall succeed to office as provided in Article VII.

### Section 5. Term of Executive Committee Membership

Executive Committee members shall serve for a term of one year, or longer if noted below, and until their successors are elected and installed.

### Section 6. Meetings of the Executive Committee

The Executive Committee shall meet at least two times each year. The first shall be during the Annual Meeting of the Society and prior to that of the annual meeting of the SME Board of Directors. A second meeting shall be held just prior to the mid-year SME Board meeting at a time, place, and manner to be announced by the Chair. Other meetings also may be called by the Chair or by not less than six (6) Executive Committee members and held at times and places and in manners the calling party deems appropriate.

Section 7. Notice of Meetings of the Executive Committee

Members of the Executive Committee shall be given prior notice of meetings by mail, in *MINING ENGINEERING*, or by other means at least five (5) days in advance. Such notice shall furnish reason and an agenda for the meeting.

Section 8. Voting Requirements

For the transaction of business at meetings of the Executive Committee, the presence of not less than six (6) Executive Committee members shall be necessary. If less than a quorum of six (6) is present, the meeting may be held and the minutes circulated to the entire Committee for approval. The Chair shall abstain from voting on matters presented to the Executive Committee except in the case of a tie.

**Article VI**  
**Standing Committees**

Section 1. In addition to the Executive Committee, the Division shall have ten (10) standing committees as follows:

- 1) Aggregates and Construction Materials Committee;
- 2) Nominating;
- 3) Publications;
- 4) Membership outreach;
- 5) Technical;
- 6) Scholarship;
- 7) Programming;
- 8) Young Scientist Award;
- 9) Distinguished Service Award; and
- 10) Dreyer Professional Development.

Section 2. The Aggregates and Construction Materials Committee shall be made up of five members including the Chair of the Aggregates and Construction Materials Committee (also

serves as the Aggregates Advocate), the Aggregates and Construction Materials Committee Program Chair, the Aggregates and Construction Materials Committee Program Chair-Elect, the Aggregates and Construction Materials Committee Past Chair, and the Aggregates and Construction Materials Committee Past Program Chair. The Chair of the committee shall serve a two-year term. If any committee member holds two positions (i.e. serves as the Committee Chair and Program Chair) the committee membership will be increased to five by the Chair appointment of a member-at-large.

Section 3. The Nominating Committee shall be made up of the Past Division Chair as Chair of the Committee, the Division Chair, the Chair-Elect, the Secretary-Treasurer, the Aggregates and Construction Materials Committee Chair, and two (2) other previous Division Chairs designated by the Chair of the Nominating Committee. The Committee may invite members of the Division to participate in the consideration of candidates; however, the final selection of nominees remains with the Committee.

Section 4. The Publications Committee shall consist of a Chair and such other members as may be deemed necessary by the Chair of the Committee to accomplish its objectives. The Chair of the committee shall serve a two-year term. The Chair of the Committee shall serve as the Division representative on the SME MINING ENGINEERING Committee.

Section 5. The Membership Outreach Committee shall consist of a Chair and such other members as may be deemed necessary by the Chair for the Committee to accomplish its objectives. The Chair of the Committee shall serve a two-year term. The Chair also shall serve as the IM&AD representative of the SME Membership Committee.

Section 6. The Technical Committee shall consist of a Chair, Chair-Elect, the Annual Review Editor, and a sufficient number of Vice Chairs. For purposes of the Annual Review issue of MINING ENGINEERING and other programming, each Vice Chair shall be responsible for several industrial minerals grouped into the categories listed below:

- 1) Agricultural Materials;
- 2) Ceramics and Refractories;
- 3) Chemical Raw Materials;
- 4) Fillers and Pigments;
- 5) Aggregates and Construction Materials (Preference should be given to filling this position from the Aggregates and Construction Materials Committee);
- 6) Sorbents and Filter and Process Aids; and
- 7) Specialty Minerals.

Section 7. The Scholarship Committee shall consist of an elected Chair, the Division Chair, and such other members appointed by the Committee Chair, but not less than four, as may be

required for the Committee to fulfill its function. The Committee Chair will serve a two-year term.

Section 8. Programming Committee

1) The Programming Committee shall consist of the Program Chair for Industrial Minerals and the Program Chair for Aggregates and Construction Materials as Co-Chairs of the Committee, the Division Chair, the two Past Program Chairs, the two Program Chairs-Elect, and the Technical Committee Chair. In addition, Members-at-Large shall be appointed by the Co-Chairs as they may deem necessary for the Committee to accomplish its objectives. All shall serve for a one-year term. The Program Chairs and the Program Chairs-Elect also shall serve as the IM&AD representatives of the SME Program and SME Program Coordination Committees, respectively.

2) The Program Chair of the Aggregates and Construction Materials Committee shall appoint, with the approval of the Chair of the Aggregates and Construction Materials Committee, Program Area Managers as necessary to put forth a timely and appropriate program. Recommended program areas can be, but are not limited to: Urban Mining, Plant Design and Process Equipment, Reclamation and Land Use and Resource Evaluation and Planning.

Section 9. The Young Scientist Award Committee shall consist of a Chair elected by the Executive Committee, the Division Chair, the Past Division Chair, and two (2) Members-at-Large to be appointed by the Division Chair. The Division Chair should strive to have at least one member of the committee from the Aggregates and Construction Materials Committee.

Section 10. The Distinguished Service Award Committee shall consist of the Division Secretary-Treasurer/Chair-Elect as the Committee Chair, the Division Chair, a former Division Chair to be designated by the Division Chair, and two (2) Members-at-Large to be appointed by the Division Chair. The Division Chair should strive to have at least one member of the committee from the Aggregates and Construction Materials Committee.

Section 11. The Dreyer Professional Development Committee shall consist of a Chair, appointed by the Division Executive Committee, and the Division's current representative(s) to the Dreyer Award Committee. The committee may also include Members At Large appointed by the Committee Chair when a Dreyer Conference is being organized and planned. Members At Large will be of a sufficient number and of the appropriate experience to constitute the organizing committee for such Dreyer Conference.

## **Article VII**

### **Nomination and Election of Officers and Other Members of the Executive Committee**

Section 1. Election of the Executive Committee

Every year the Division shall elect members of the Executive Committee as listed in Article V, Section 3, to fill those offices and positions that shall be vacated at the end of the current term. Nomination and election shall be pursuant to means specified elsewhere in this Article VII.

Section 2. Nominations by Succession

The recommended and ordinary successions shall be as follow and shall constitute nominations to be acted upon in accordance with the provisions of Article VII, Section 3:

- 1) Succession to Chair of the Division shall be from Chair-Elect;
- 2) Succession to Chair Elect shall be from Secretary-Treasurer;
- 3) Succession to Technical Committee Chair shall be from the Technical Committee Chair-Elect; and
- 4) Succession to Past Division Chair shall be from the Chair of the Division. The Past Division Chair refers to the immediate Past Chair, not to other former Past Chairs.

Section 3. Nominations by the Nominating Committee (Article VI, Section 2)

On or before April 1, the Nominating Committee shall submit to the Executive Committee a slate consisting of the nominees by succession listed in Section 2 above and of nominees for:

- 1) Secretary-Treasurer who shall be selected from a pool consisting of the Program Committee Chairs (2), the Technical Committee Chair, and experienced members as defined in Article VII, Section 4 below.
- 2) Program Chairs-Elect (2) who shall be selected from a pool consisting of the Technical Committee Chair, the Technical Committee Vice Chairs, current or former Annual Meeting Technical Session Chairs; and experienced members.
- 3) Aggregates and Construction Materials Committee Chair (and Advocate);
- 4) Technical Committee Chair-Elect;
- 5) Membership Outreach Committee Chair;
- 6) Scholarship Committee Chair; and
- 7) Scholarship Committee Chair.

Section 4. Qualification for Experienced Member

An experienced member shall be an active member of the Division who has participated in a minimum of three (3) of the most recent five (5) Executive Committee meetings and shall be a previous Division Chair, previous Aggregates and Construction Materials Committee Chair, previous Executive Committee member, previous Division Chair-Elect, previous Program Chair, or previous Technical Committee Chair.

Section 5. Approval by the Executive Committee

The Executive Committee will approve or amend the slate of nominees, at its discretion, and will report it to the SME Executive Director by April 15.

Section 6. Publication of Nominations

The names of nominees for Division Chair, Chair-Elect, Secretary-Treasurer, and Program Chairs (2) shall be published in the July issue of *MINING ENGINEERING*. Nominations for the other positions listed in Article V, Section 3, if not published elsewhere in the July issue, shall be reported in the *In the Aggregate* column of that issue. The nominees thus named shall be considered elected for the following year except as provided in Section 7 below.

Section 7. Nominations by Members and Final Election

Additional nominations for the offices and for other positions listed in Article V, Section 3 may be made if endorsed by no less than twenty-five (25) members of the Industrial Minerals Division prior to September 1. Notice of additional nominees for the position(s) shall then be published in the October issue of *MINING ENGINEERING*. If additional nominations are received by September 1, the individual(s) nominated can be elected only by a vote of the members of the Division at the next Annual Business Meeting. If no additional nominations are received by September 1, the nominees named in the slate previously approved by the Executive Committee, as provided in Article VII, Section 4, are automatically elected to take office at the close of the next Annual Business Meeting.

Section 8. Replacing a Standing Division Chair

In case of resignation, death, or disability of the Chair, he/she shall be succeeded by the Past Chair or any other previous Division Chair for the duration of the unexpired term. Other vacancies on the Executive Committee, for any reason except expiration of term, shall be appointed by the Chair with approval by the Executive Committee.

Section 9. Removal from Office or Committee

The Chair of the Division, with approval by the Executive Committee, may remove any officer of the Division and any Division-elected representative on an SME committee who fails to perform his/her duties in a satisfactory manner.

## **Article VIII**

### **Appointment of Committee Chairs and Committee Members**

Section 1. Appointments by the Executive Committee

In accordance with the Bylaws of the Society, the Nominating Committee shall recommend and the Executive Committee shall appoint yearly or as otherwise required:

- 1) A member to serve as the IM&AD representative on the SME Membership Committee, who shall be the IM&AD Membership Outreach Committee Chair, for a two-year term;
- 2) Two (2) members to serve as the IM&AD representatives on the SME Program Committee, who shall be the IM&AD Program Co-Chairs, for a one-year term;
- 3) Two (2) members to serve as the IM&AD representatives on the SME Program Coordination Committee, who shall be the IM&AD Program Co-Chairs-Elect, for a one-year term;
- 4) A member to serve as Editor for the *Annual Review* in *MINING ENGINEERING* or other publication vehicle, for a three-year term;

- 5) A member to serve as Contributing Editor for *In the Aggregate* column in *MINING ENGINEERING* for a one-year term;
- 6) A member to serve as the IM&AD representative on the SME *MINING ENGINEERING* Committee, who shall be the IM&AD Publications Committee Chair, for a two-year term;
- 7) Members to serve in rotation as one of three IM&AD representatives on each of the following SME Committees for three-year terms. The Executive Committee should strive to have at least one of the three members from the Aggregates and Construction Materials Committee.
  - a. Accreditation & Curricular Issues
  - b. Student Member Affairs
  - c. Research Council
  - d. Information Publishing
  - e. Professional Registration;
- 8) Members to serve as an IM&AD representative on each of the following SME Committees for two-year terms:
  - a. International
  - b. Internet
  - c. Sustainable Development;
- 9) A member to serve as the IM&AD representative on the SME Mineral Resource Management Committee for a three-year term. The Executive Committee should strive to have at least one of the three members from the Aggregates and Construction Materials Committee.
- 10) A member to serve as Young Scientist Award Committee Chair; and
- 11) Such other representatives as may be called for.

**Section 2.** Responsibility of Representatives on SME Committees

Representatives of the IM&AD on Committees of SME shall report directly to the Chair of the Division.

**Section 3.** Resignation, Removal, and Replacement of Officers and Representatives to SME from Committees.

The Chair of the Division shall remove from his/her post any Officer or Division representative to SME who fails to perform his/her duties in an adequate manner, provided that such action is not in conflict with SME Bylaws. Should a vacancy occur for this reason or because a member is indisposed or resigns, the Chair of the Division shall, with the approval of the Executive Committee, designate an alternate to serve out the term, except if the indisposed officer is the Chair of the Division, in which case the Past Chair shall assume the position of the Chair of the Division as described in Article VII Section 8.

**Article IX**  
**Duties and Responsibilities of Officers and Standing Committees**

### Section 1. Division Chair

- 1) Prepares agendas and presides at all business meetings of the Division and its Executive Committee.
- 2) Attends the annual and mid-year meetings of the SME Board of Directors, in person or by other means.
- 3) Appoints all necessary committees and representatives not provided for in the Bylaws. This includes ad hoc committees that may be needed.
- 4) Transacts all Division business not specifically delegated to other officers by the Bylaws.
- 5) Upon request, and with the advice and support of Nominating Committee and other members of the Division, recommends to the President-Elect of SME one nominee for membership on the Hal Williams Hardinge Award Committee. The Chair of the IM&AD automatically is a member of the Hal Williams Hardinge Award Committee.
- 6) Arranges for and conducts the program at the Annual Luncheon Meeting of the Division: a) secures a distinguished guest speaker, b) invites other guests (e.g., Division, Society, and Institute officers) and makes head table seating arrangements, c) installs incoming officers, and d) arranges for presentation of awards.
- 7) Sends copies of all correspondence to the Secretary-Treasurer, Chair-Elect, and SME Executive Director.
- 8) Supplies information to the Contributing Editor of *In the Aggregate* for inclusion in that column.

### Section 2. Past Chair

Stands ready to assume the office of Chair in case of the resignation, death, or disability of the incumbent Chair or to take his/her place during temporary absence. In the event the office is vacated, the Past Chair shall serve the balance of the term as Chair.

### Section 3. Chair Elect

- 1) Performs such duties as may be assigned by the Chair.
- 2) Makes clear to other Chairs-Elect the objectives and responsibilities of their Committees during his/her term of office as Division Chair.
- 3) Helps prepare an agenda for meetings of the Division and its Executive Committee, assures distribution of same, and gathers proxies to be voted by the Chair, the Chair Elect, the Secretary-Treasurer, or other qualified designee.

- 4) Mails ballots to members of the Executive Committee for votes on such matters as are appropriate.

#### Section 4. Aggregates and Construction Materials Committee Chair and Aggregates Advocate

- 1) Works actively with the SME Strategic Marketing Committee to promote the visibility of aggregates in the SME.
- 2) Works actively with the Aggregates Program Chair to develop and organize technical sessions for the Annual Meeting of the Society.
- 3) Is the primary contact within the IM&AD for aggregate industry related issues.

#### Section 5. Secretary-Treasurer

- 1) Records minutes at Division meetings and distributes copies of those minutes to the Executive Committee, to the Contributing Editor of "In the Aggregate", and to the SME Executive Director.
- 2) Maintains current files of the Division and ensures the perpetuation of those files.
- 3) Approves, with concurrence from the SME Executive Director, expenditures to be charged against IM&AD accounts.
- 4) Sends copies of all correspondence and actions to the Chair of the Division and to the SME Executive Director, including a slate of candidates for office and of committee Chairs and other committee members by April 15.

#### Section 6. Program Chairs (2)

- 1) In collaboration with the Program Chairs-Elect, arrange programs for technical sessions. One Chair arranges the program for traditional industrial minerals; and the other Chair arranges the program for aggregates and construction materials. The two Chairs work collaboratively with one another.
- 2) In collaboration with the Technical Committee Chair, secures technical papers for presentation at all meetings to which the Division contributes.
- 3) Are Co-Chairs of the Programming Committee and coordinates its meetings and activities.
- 4) Are empowered to appoint such ad hoc subcommittees as may be needed to develop the details of technical programs.
- 5) Cooperate with SME staff to secure abstracts, manuscripts, etc. prior to established deadlines.
- 6) Supply items of interest to the Contributing Editor of *In the Aggregate* to assist in publicizing technical sessions of the IM&AD.

### Section 7. Program Chairs-Elect (2)

- 1) Assist the respective Program Chairs in arranging programs for technical sessions.
- 2) Attend all meetings where the presence of the Program Chair is required.
- 3) Are members of the Programming Committee.

### Section 8. Technical Committee Chair

- 1) In collaboration with the Nominating Committee, shall appoint the necessary Vice Chairs, who will be responsible for securing articles on industrial minerals for the *Annual Review in MINING ENGINEERING*. Such appointments shall be for a period of two (2) years.
- 2) With the cooperation of the Committee, periodically reviews the industrial minerals that comprise the groups of industrial minerals listed in Article VI, Section 6 and the minerals that comprise the groups, recommending and effecting changes with the approval by the Executive Committee.
- 3) Transmits a copy of “Technical Committee Responsibilities” to all Vice Chairs and other members of the Technical Committee.
- 4) Schedules meetings of the Technical Committee at the SME Annual Meeting and coordinates with SME staff for meeting room arrangements.
- 5) Is a member of the Programming Committee and, in collaboration with the Program Chairs and Program Chairs-Elect, arranges for and secures speakers and papers for presentation at meetings to which the Division contributes.
- 6) Is empowered to appoint subcommittees as needed within the framework of that committee’s responsibilities.

### Section 9. Technical Committee Vice Chairs

Shall be responsible for articles on a group of minerals listed in Article VI, Section 6 and for submitting manuscripts for those articles to the Annual Review Editor in a timely and well-prepared manner. A Vice Chair need not author each article for which he/she is responsible, but must secure an author for each.

### Section 10. Technical Committee Chair-Elect

- 1) Attends all meetings at which the Committee Chair is present.
- 2) Prepares for the responsibilities he/she will undertake when becoming Committee Chair.

### Section 11. Publications Committee Chair

- 1) Receives from the SME Manager of Publications manuscripts for papers proposed for publication as IM&AD contributions to the Technical Papers publishing program of the Society.
- 2) If a paper is properly an Industrial Minerals and Aggregates Division contribution and/or worthy of review, names a minimum of three (3) reviewers who are familiar with the subject of the paper, and returns the manuscript along with the names of suggested reviewers to the SME Manager of Publications, who in turn will contact the reviewers.
- 3) When reviews are submitted to the Chair, recommends to the SME Manger of Publications one of the following actions:
  - a. Publish the manuscript as a Technical Publication or Technical Note in the Technical Papers section of *MINING ENGINEERING*, in the Annual Transactions volume, or in other appropriate publications or media, with or without revision;
  - b. Suggest that the author makes major revisions to the paper and then resubmits it to the Committee; or
  - c. Decline the paper and release it to the author.
- 4) Keeps records of the progress of each manuscript and expedites its handling through Committee procedures.
- 5) Serves as the IM&AD representative on the SME *MINING ENGINEERING* Committee.

#### Section 12. Nominating Committee Chair

- 1) The Past Division Chair, upon ending his/her term of office as Chair, automatically becomes Chair of the Nominating Committee.
- 2) Canvasses the Nominating Committee members and other members of the Executive Committee for nominations, conducts balloting, and submits a recommended slate of elective and appointed nominees to the Executive Committee by April 1.

#### Section 13. Membership Outreach Committee Chair

- 1) Serves as the IM&AD representative on the SME Membership Committee.
- 2) Is available to Local Sections to aid them in obtaining speakers on industrial minerals topics.
- 3) Contacts Local Sections to inform them of IM&AD activities and to encourage interest and membership in the Division.
- 4) Assists the Technical Committee Chair in appointing Technical Committee Vice Chairs and assists those Vice Chairs in identifying and securing authors for Annual Review articles.
- 5) Communicates with Student Chapters to interest them in industrial minerals and aggregates and in the Division, and helps provide speakers and information in this regard.

#### Section 14. Scholarship Committee Chair

- 1) Receives all applications for scholarships and with the help of the Committee selects the most deserving candidate(s) to receive the financial award. Also recommends to the Executive Committee the candidate(s) selected and the monetary amount(s) to be awarded, and obtains approval from the Executive Committee for the expenditure of Division funds for scholarships.
- 2) With the help of the Executive Committee selects a member of the Scholarship Committee to serve as fundraiser for the continuation and expansion of the IM&AD scholarship program. Part of fund raising includes organizing the Silent Auction to be held at the IM&AD Annual Luncheon.
- 3) Prepares a written annual report of activities of the Scholarship Committee and submits that report to the Executive Committee.
- 4) Corresponds with the Executive Director and staff of SME concerning records, advertising, funds, and awards.

#### Section 15. Young Scientist Award Committee Chair

- 1) Receives all nominations for the Young Scientist Award and with the help of the Committee selects the most deserving candidate to receive the award.
- 2) Prepares a written recommendation of the candidate selected and submits that recommendation to the SME Executive Director for forwarding to and approval by the IM&AD Executive Committee.
- 3) The award recipient will be encouraged to submit an article, within a year of his/her award presentation, for consideration for publication in *In the Aggregate*. If an article is presented, the Chair shall coordinate with the Contributing Editor of the *In the Aggregate* column to facilitate publication of that article.
- 4) Corresponds with the Executive Director and staff of SME concerning the business and records of the Young Scientist Award Committee.

#### Section 16. Distinguished Service Award Committee Chair

- 1) Receives all nominations for the Distinguished Service Award and with the help of the Committee selects the most deserving candidate to receive the award.
- 2) Prepares a written recommendation of the candidate selected and submits that recommendation to the SME Executive Director for forwarding to and approval by the IM&AD Executive Committee.
- 3) Corresponds with the Executive Director and staff of SME concerning the business and records of the Distinguished Service Award Committee.

Section 17. Contributing Editor of *In the Aggregate*

- 1) Authors or secures authors for articles to be published in the *In the Aggregate* editorial column.
- 2) Coordinates with SME staff to assure all deadlines for manuscripts are met and that articles are submitted with adequate lead-time to allow for publication.

Section 18. Dreyer Professional Development Committee

- 1) Provide recommendations to the IM&AD Executive Committee for the annual use of the forty percent (40%) of the annual Dreyer funds designated for professional development. The recommendations of the committee will be consistent with the requirements of the Dreyer Trust as specified in Robert M. Dreyer's bequest.
- 2) When it is determined that a Dreyer Conference will be organized, the Committee Chair recommends a Conference Organizing Committee Chair.

**Article X  
Amendments**

Section 1. Proposals to amend these Bylaws shall be made by the Executive Committee or by written petition to the Chair signed by at least ten (10) members. A proposal shall be considered by the Executive Committee and announced to the members through *MINING ENGINEERING*, together with any comments offered by the Executive Committee and related thereto. The proposal shall be voted upon at a business meeting of the Division or by any legal ballot media, as may be directed by the Executive Committee.

Section 2. Article III, Section 2, concerning the disposition of funds upon dissolution of the Division, may not be amended.

Section 3. Bylaws and Amendments hereto shall be subject to approval by the Board of Directors of SME.

April 15, 2009  
William H. Langer, Past Chair, Industrial Minerals Division  
William A. Warfield, Past Chair, Construction Materials and Aggregates Committee