

Paper Title

Author Name

Company Name, City, State, Country

Author Name

Company Name, City, State, Country

ABSTRACT: The paper should be no longer than 5,000 words plus figures and tables. Keep formatting to a minimum. Papers will be reformatted to fit the book design. Keep the number of tables, figures, and references to a reasonable amount in proportion to the length of the paper. Use a one-column format and common fonts such as 10pt Times New Roman, Arial, Helvetica, and Symbol for special characters. Set a 1-inch margin at each edge of the paper. Use Word's paragraph style features to apply styles such as Heading 1, Heading 2. For editorial assistance and guidelines, see the [SME Book Publishing Style and Editorial Guide](#).

HEADING 1

Heading 1 is the highest level of heading within your paper. These headings are flush left and set all caps in 10pt Times New Roman Bold. Add one line of space above and below these headings. DO NOT number heading sections. Numbering heading sections and subsections will confuse the reader when presented with the other papers. Please follow appropriate outline hierarchy by not skipping heading levels.

Heading 2

Heading 2 is the second level of heading within your article. These headings are left-aligned and set 10pt Times New Roman Bold. Add one line of space above these headings. Use the headline style of capitalization: capitalize the first letter of each word except for the words *the, a, an, and, but, for, or, nor, to, as*, unless they are the first or last word in the heading. There will be exceptions for clarity such as pH, chemical compounds, and the second word in a species name like *Homo sapiens*.

- Use a bulleted list with hanging indents set in 10pt Times New Roman. Use hanging indents so that text running to a second line will align properly.
- This is another bulleted list item.
 - This is a sub-bulleted list.
 - Another sub-bulleted list.

Heading 3

Heading 3 is the third level of heading within your article. These headings are set in sentence style, which capitalizes only the first letter of the first word, with the exception of clarity such as described in Heading 2. Heading 3 is set in 10pt Times New Roman Italics. Spacing above Heading 3 is set as one line (10pt); there is no extra space below.

1. The numbered list works the same as bulleted lists. Use numbered lists when specific numbering is required, such as steps in a process.
2. This is the second item in a numbered list.
 - a. This is a sublist to a numbered list.
 - b. This is the second item in the sublist.

Heading 4. Heading 4 is the fourth level of heading within your article. These headings are set in sentence style in 10pt Times New Roman Bold-Italic and run in to the paragraph that follows. Capitalize the first letter of the first word only. Allow exceptions for clarity such as described previously.

Equations

Equations should be placed on a separate line with a line space above and below. Try not to place complex equations within the body copy. If you use numbered equations, number them consecutively.

$$dy/dx + P(x)y = Q(x)y^n \quad (1)$$

TABLE GUIDELINES

Include tables in the text document using the table function in Word. Place tables after their first reference in text. Tables should be numbered sequentially (Table 1, Table 2). Do not label tables by relative location (see table above, below, on next page, etc.).

Tables and graphics that are too large to fit as shown on this page may be placed in landscape orientation (rotate counterclockwise 90 degrees).

Table 1. This table head uses sentence style capitalization			
Cell Heading in Initial Caps	Cell Heading, %	Cell Heading, mm	Cell Heading
Thecell body is in 9pt Times New Roman using sentence style capitalization.	Rules around every cell are 0.75pt.	Cell body	Cell body

FIGURE GUIDELINES

Number your figures sequentially beginning with number 1 and continuing to the end of the paper. Refer to your figures by number (e.g., see Figure 1), NOT by relative location (see figure above, below, on next page, etc.). This allows us to place the figure wherever it fits best.

Figure 1 shows a figure embedded into the document with a space above and below it. Place the figure caption directly beneath the figure.

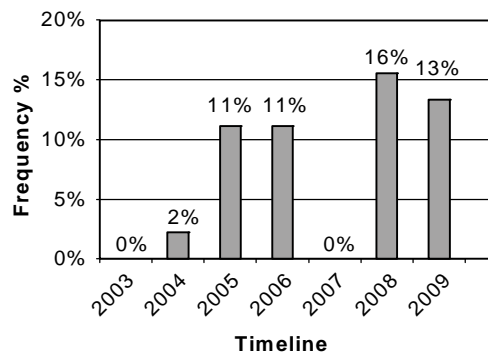


Figure 1. This is the caption for the figure showing sentence style capitalization

Figure 1 is an example of a line art EPS (vector-based) graphic that will print at the highest available resolution. Graphics such as these are typically in file formats such as EPS, WMF, or PICT. If you choose to scan a line art image, do so using at least 600-dpi settings.

Photographs and scanned images will print at a quality determined by the original file. Images that are at least 300 dpi (grayscale) will print best. Files formats are typically TIFF, BMP, or JPEG. Low-resolution (72–75 dpi) images such as those typically found on Web pages may appear legible onscreen but will not reproduce well when printed.

Color may be used, but keep in mind that the book will be printed in black only. Print your images to a black-and-white (monochrome) printer to preview the result.

REFERENCES

Use the author/date method of citing references. Place a shortened reference in the text directly after the material cited. There is no comma between an author's name and the date. Example: (Arata 1977; Smith, Jones, and Thomas 2008).

Examples of references from a book, standard, preprint, article, report, and Web site follow. Refer to the [SME Book Publishing Style and Editorial Guide](#) for specific details on styling other types of reference citations.

A reference list ("References") contains only those works that are directly cited in your document. If you have included works that you do not cite directly in the text, call the list a "Bibliography."

ASTM C 372-94. 2001. *Standard Test Method for Linear Thermal Expansion of Porcelain Enamel and Glaze Frits and Fired Ceramic Whiteware Products by the Dilatometer Method*. West Conshohocken, PA: ASTM International. (Standard)

Atkinson, W.J., and Smith, C.B. 1995. Diamond deposits in Australia. SME Preprint No. 95-217. Littleton, CO: SME. (SME Preprint)

Godn, B., and Wilm, C., eds. 1994. *Primary Cereal Processing*. Berlin: Weinheim VCH. (Book)

Maidment, D.R., Miaou, S., and Crawford, M. 1985. Transfer function models of daily urban water use. *J. Water Resour. Res.* 21(4):425. (Journal article)

Mayes, B.H., and B.T. Fripp. 1991. *Zeolite Minerals in Utah*. Open-File Report 210. Salt Lake City: Utah Geological Survey. (Report)

Planet Wheat—Kansas Wheat Commission. 2002. A short history of bread. www.cyberspaceag.com/breadhistory.html. Accessed March 2002. (Web site)

Smith, B.C. 1992. Metal Recoveries in Mines, Morrison, CO. Unpublished report.

Sweet, P.C., Dixon, G.B., and Snoddy, J.R. 1994. Kyanite, andalusite, sillimanite, and mullite. In *Industrial Minerals and Rocks*, 7th ed. Edited by J.E. Kogel, N.C. Trivedi, J.M. Barker, and S.T. Krukowski. Littleton, CO: SME. (Chapter in an edited book)

SUBMITTING FINAL FILES

Your final submission will be uploaded to an SME Web site. Submission requirements include (1) a PDF file, (2) an original Word file, and (3) any linked graphics zipped into one folder.

Sending a PDF with all fonts embedded ensures that your paper will be printed exactly as you created it. Use Press Quality settings for highest quality. Microsoft Word 2007 allows you to save the file directly as a PDF. For previous versions of Word, there are many programs available on all platforms to convert files to PDF format. Free third-party programs such as PDF Printer (Bullzip.com), PrimoPDF (PrimoPDF.com), and cutePDF (cutePDF.com) install easily and are used like a printer driver. If you are unable to use any of these options, please select "print to file" in the print dialog window and save as a PostScript (.ps) file.