The regular meeting of the Mineral & Metallurgical Processing Division (MPD) Executive Committee was called to order at 9:05 AM on Feb. 21, 2016 in Phoenix, AZ by Division Chair Rich Johnson.

Present:
Rich Johnson – Division Chair  
Mark Jorgensen – Associate Division Chair  
Mike Moats – First Regional Vice Chair  
Erik Spiller – Second Regional Vice Chair  
Jim Metsa – Secretary/Treasurer  
Scott Shuey – Technical Program Coordinator  
Amy Jacobson – Membership Coordinator  
John Uhrie – Past Chair  
Chee Theng – SME Representative  
Jane Olivier, SME  
Garland Davis, Incoming member to MPD Executive Committee  
Emily Sarver Co-Chair of Student Poster Contest  
Lisa Schlink, Chair of Poster Student Contest  
Charles Bryce, Co-Chair of Student Poster Contest  
AnnMarie Estrada, SME Foundation Manager

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the Lexington meeting were unanimously approved as distributed.

C. Address Open Issues

- **MPD Mineral Processing Handbook** – Jane Olivier, SME  
  o Rob Dunne is overseeing the books content.  
  o Komar Kawatra, Editor for Book #1.
Courtney Young, Editor Book #2.
Chapter submission as of February 2016 is 40% complete.
Main reason for delay has been getting chapters complete, due to the state of the industry and higher workload by authors.
There are a number of chapters that still need to be written.
MPD to assign a point person to follow-up on progress of the books.
Books are scheduled for distribution at the 2018 SME Annual Conference & Expo.

**Rong Yu Wan Dissertation Award**
Mark LeVier founder of this award.
The SME Foundation Manager, AnnMarie Estrada, made a proposal to the MPD to accept administration and oversight of the Rong Yu Wan PhD Dissertation Award. Erik Spiller made the motion for MPD to accept the transfer of the award and associated responsibilities from the SME Foundation. After group discussion, Scott Shuey seconded the motion and the committee unanimously approved the motion.
Award is endowed. $40,000 in the fund. Award will be $1,000.

**Technical Program – Mark Jorgensen**
Program full, Good mix of papers.
14 sessions, 1 Plenary & Student Poster Contest.
It was proposed that in 2017 the Unit Session Chairs limit solicited papers to five per session. This allows for overflow of unsolicited papers from Abstract Central to be added to appropriate sessions.
19 participating in the 2016 Student Poster Contest.
Talk was to give out an award for the top student paper. Who Reviews?

**Bylaws – Amy Jacobsen**
Badly written.
Amy suggested we meet during the Mid-Year Meeting (Las Vegas) to review the document and do a strategic analysis support with a facilitator. (Day before the Meeting i.e. Wednesday Sept 28th).
We will pull out $5,000 in the general fund to allot for the facilitator cost.

**SME Update – Steve Gardner/Tim Arnold**
Focus in 2016 on education, sustainability, and health and safety.
2017 will focus on:
- Relationships with SME Headquarters and local sections.
- Materials for local sessions.
- Administration.
- Programming - Each session chair to recommend the best paper in their session for the Krumb Lecture series.
- **Awards & Funds - All**
  - All Awards funds are good.

- **Fine Grind**
  - Articles will be assigned at the Wednesday meeting.

**Adjournment:**

Meeting was adjourned at 11:58 am by Rich Johnson. The next general meeting will be at 2:00 PM on Feb. 24, 2016 in Phoenix, AZ.

Minutes submitted by: James Metsa

Approved by: Rich Johnson